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Guide to Writing Policy and Procedure Documents

Safety Net Solutions (SNS) created this template to assist safety net dental clinics in establishing their own policies and procedures manual. We encourage clinics to carefully review the contents of this document and modify them for their own circumstances.

Policies & Procedures Manual (Template) January 2015

The procedure manual template is a document which provides the frame-work of company's policies to employees. The document is of great importance to run a business effectively it will let the employees know what they need to do and how to do it. The manual will assist people in fulfilling the expectations of the company.